

**Officials Authorized to Sign for the District or Board**  
**G-150-P**

Unless the law requires others to sign documents on behalf of the District or Board, the Superintendent or designee may sign documents on behalf of the District or Board. If Board approval of a document is required by law, the Superintendent or designee may sign only after Board approval. The Superintendent will establish controls to ensure that official documents are signed by the appropriate persons and steps are taken to prevent mistakes, fraud, embezzlement and District liability.