

COMMUNITY USE OF SCHOOL FACILITIES

North Platte R-I School Board Policy KG states The Board of Education may allow the use of public school facilities by individuals, groups and associations for educational, recreational, social, civic, and philanthropic and other similar purposes as the Board deems are for the best interest of the community. Permission to use school facilities will be granted to community organizations and residents by the superintendent or his or her designee...however, such use will not interfere in any way with the regular programs and activities of the school district. A nominal rental fee to cover operational costs and custodial service will be charged. The Board may consider waiving the fee for special public programs.

Rules and Regulations

1. The group or individual must have sufficient financial standing to assume responsibility for any damage that might be done to school property. In all cases, the group or individual is 100% responsible for all damages directly or indirectly related to their use of the property. **Where possible, a certificate of insurance or hold-harmless agreement shall be provided by the persons or organization using the school facilities (BOE Policy KG).**
2. School events always take priority over non-school events. The school reserves the right to cancel non-school events for the purpose of re-scheduling a school event.
3. Only the North Platte R-I Board of Education or designee may approve rental or use of school property by groups or individuals from outside the North Platte School District.
4. Commercial rentals are subject to additional fees, which will be determined by the North Platte R-I School District.
5. Groups/individuals are 100% responsible for all clean up. The superintendent or his/her designee may assess a fee for cleanup on any rental not properly cleaned.
6. All school rules apply. Under no circumstances shall alcoholic beverages or illegal drugs be used or possessed on school property. Tobacco products may only be used after school hours, and then only outside the school buildings.
7. No beverages or food products are allowed in the district's gyms.
8. Groups or individuals must supervise those in attendance. Under no circumstances is anyone allowed to enter any portion of a building not specifically rented. Groups and individuals shall be 100% responsible for all damage that might occur during their use/rental of school property.

9. Heating/cooling units will be set by district personnel.
10. For use of the gyms, shoes must be cleaned thoroughly. The tracking of any substances onto gym floors may result in additional fees. It is recommended that shoes worn outside not be worn on gym floors.
11. Gym floors must be swept with approved mops before and after use. Failure to do this may result in additional fees.
12. Locker rooms are off limits unless approved in advance.

Student use of buildings:

Non-school related or non-school sponsored groups, (political, philosophical, or religious in nature) are assured equal access to school buildings during non-instructional time...according to the schedule and rules explained within this policy. This access to “limited forum” is provided by the 1984 Equal Access Act, which became effective on August 7, 1984. The regulations which apply to these non-school groups are set forth:

1. These groups must be student initiated and led.
2. These groups are not to be sponsored by the school or school employees. The group may not do anything to imply school sponsorship, such as using the school name in the group’s identification.
3. These groups must request permission to use school facilities according to the rules/regulations set forth in this policy. Permission may be granted by the principal to student groups demonstrating willingness/responsibility to follow school rules and district policies.
4. Assuming the first three regulations are followed: These groups may have limited access to the school facilities during non-instructional time from 7:30 a.m. – 4:00 p.m. on days when school is in session without charge.
5. Participation in such groups is totally voluntary and may not be encouraged or discouraged by school personnel.
6. Meetings of such non-school supported groups may be subject to periodic monitoring by school personnel to assure adherence to school policies, rules, and regulations.

7. These non-school related groups will be comprised totally of students from the school and any participation by non-students will be with the approval of the principal. This shall not be allowed on a regular basis.
8. Use of any building after 4:00 p.m. will be subject to the same charges as other groups from the community, plus the cost of building supervision as deemed necessary by the building principal.
9. Notification of students concerning such non-school supported group meetings or announcements shall have equal treatment with other related or supported student groups.
10. Student groups will be responsible for any damage to school property.
11. All of the regulations in this section are to be in accordance with the 1984 Equal Access Amendment and subject to revisions to reflect further legislative and judicial interpretation of such legislation.

Teacher Use of Buildings:

No teacher may use or cause to be used the school's facilities after regular school hours unless first securing permission from the building principal.

Use of School facilities on weekends or during scheduled vacation must first be approved by the building principal. Only for unusual circumstances will any school events, including practice for, be permitted on a Sunday or legal holiday.

Applications:

Applications for facilities use may be obtained from any school office. The application must be completed and returned to the principal for final approval. Final approval will be granted or denied, and a copy of the request will be returned to the person submitting.

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**NORTH PLATTE R-1 SCHOOLS
212 W. 6TH STREET
DEARBORN, MISSOURI 64439**

Building Use Application

Facility Requested _____

Camden Point and High School Gymnasium can only be used for basketball (from October 15 – March 1, basketball will take precedence)

Group to Use the Facility _____

Number of Participants / Number of North Platte Students _____

Person Making the Request _____

Date of Request _____ Date to be Used _____

Approximate Start Time _____ Approximate Ending Time _____

Sunday practices cannot start until after 12:00 p.m.

Person in Charge (*Must be on premises during the entire rental time*) _____

Address: _____

Telephone Number: _____ Alternate _____

Signature _____

Signature indicates Community Use of Facilities procedures have been read.

Please describe how the facility will be used:

Approved: _____

Not Approved: _____

Reason:

Principal's Signature

Date

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PARTICIPANT RELEASE FORM

In consideration of the North Platte R-I School District facilitating the students listed below and on the following page (*Signature of parent indicates Community Use of Facilities procedures have been read.*) in participating in the _____ (event), I release the North Platte R-I School District, its representatives, agents, employees, principals, successors and assigns from all claims, demands, suits, damages, actions, causes of action and liabilities whatsoever of every name and nature, both in law and equity, on account of or in any way resulting from injuries sustained while present at or participating in _____ (event), including any such injury sustained due to the sole negligence of the North Platte R-I School District. I further release the North Platte R-I School District, its representatives, agents, employees, principals, successors and assigns from any and all duties and responsibilities for my care while at the _____ (event). I understand that this Release is to be binding on my heirs, personal representatives, next of kin, spouse and assigns.

Parent's Signature	Student name	Date
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Building Use Checklist

Date of event _____ Person completing checklist _____

_____ Certificate of insurance or participant release form on file for all participants

_____ All doors locked and secured

_____ Trash emptied

_____ Gym floor swept

_____ Spills cleaned-up

_____ Bathroom trash emptied

_____ Bathroom paper towels filled

_____ Bathroom toilet paper filled

_____ Lights turned off

Return completed checklist to building principal upon completion of event.

Building Use Rental Fee

Weekends and holidays – \$25 per hour

Week nights – no fee will be charged

Not-for profit organization - \$25 per hour

For profit organizations - \$100 per hour

Note: This fee could be waived if School District personnel are person in charge